



Clark County Regional Support Network Policy Statement

Policy No.: QM13
Policy Title: Employment Services and Resources
Effective Date: September 1, 2001

Policy: The Clark County Regional Support Network (CCRSN) and its contracted providers shall coordinate with local and state employment programs to ensure that Medicaid consumers aged fourteen and above have access to a full range of employment services according to their needs.

Reference: WAC 388-865-0240; WAC 388-865-0464, Washington Mental Health Division RSN contract (State Plan Modalities: Supported Employment), Additional Standards; Americans with Disabilities Act (ADA) of 1990; and Washington State Antidiscrimination law.

Procedure:

1. CCRSN shall, through Memoranda of Understanding and cross system collaboration mechanisms, promote the development and enhancement of employment resources available to Medicaid consumers.
2. CCRSN shall ensure that its contracted providers assess the employment needs and strengths of consumers aged 14 and above and provide the appropriate referrals, coordination or direct supported employment services necessary.
3. CCRSN shall ensure through its contracts with providers licensed to provide employment services that consumers with identified employment needs have access to supported employment services including:
 - a) An assessment of work history, skills, training, education, and personal career goals
 - b) Information about how employment will affect income and benefits the consumer is receiving because of their disability
 - c) Preparation skills such as resume development and interview skills
 - d) Involvement with consumers served in creating and revising individualized job and career development plans that include:
 - Consumer strengths
 - Consumer abilities
 - Consumer preferences
 - Consumer's desire outcomes
 - e) Assistance in locating employment opportunities that are consistent with the consumer's strengths, abilities, preferences, and desired outcomes
 - f) Integrated supported employment, including outreach/job coaching and support in a normalized or integrated work site, if required

- g) Interaction with the consumer's employer to support stable employment and advise about reasonable accommodation in keeping with the Americans with Disabilities Act (ADA) of 1990, and Washington State Antidiscrimination law and payment in accordance to the Fair Labor Standards Act.
4. CCRSN shall ensure that providers licensed to provide employment services participate in coordination activities with other employment programs and/or organizations including:
- Division of Vocational Rehabilitation
 - Washington State employment services
 - Local business community
 - Job placement services
5. CCRSN shall ensure, through its contracts with licensed employment providers that supported employment services are not provided to Medicaid consumers who are currently receiving or who are on a waiting list to receive federally funded vocational services such as those provided through the Division of Vocational Rehabilitation.
6. CCRSN shall ensure that supported employment services are provided by or under the supervision of a mental health professional.

Approved By: _____



Michael Piper, Director
Clark County
Department of Community Services

Date: _____

6-14-05